

TOWN OF COVERT

Procedure to obtain a “variance” under the Town of Covert’s Land Management Ordinance:

- 1) File for a “Development Permit”, with a good site plan and completely filled out application.

When “Development Permit” is denied by Code Enforcement Officer and you have received a “Notice of Denial”, take the following steps (a variance will take 30-60 days):

- 2) File an Application for Variance to the Town Board. The Application for Variance should be filed with the Town Clerk one week before next scheduled Town Board Meeting. TB Meetings are the second Monday of each month.
- 3) It is in your best interest to submit letters from adjoining neighbors showing their approval of your project. Plan on attending the Planning Board Meeting usually scheduled the last Thursday of the month following above mentioned Town Board Meeting.
- 4) Plan on attending the “Public Hearing” at the next subsequent Town Board Meeting. All meetings occur at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Town of Covert
Code Enforcement Officer